



KUMARI SIMRAN

PGDM (Operation)

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CAREER OBJECTIVE

Looking to obtain position as International Business Manager that enables use of my work experience of managing resource allocation, strategic planning, personnel recruitment and financial analysis to support organizational growth.

COURSES TAKEN

MAJOR

- Supply Chain Management
- Quality management & six sigma
- Project Management

MINOR

- Predictive Analysis
- Tool Analytics
- Data Visualization

SKILLS

- MS Office Suite (Word, Excel, PowerPoint)
- SPSS/R
- MACRO
- Python
- Tableau
- WMS(Warehouse management system)

ACHIEVEMENTS

- Won the 1st prize in NMC(national marketing Conference) at FIIB
- Won the 1st prize in Brand Rover

EDUCATIONAL QUALIFICATIONS

- | | |
|-------------|---|
| 2019 | PGDM, Fortune Institute Of International Business, New Delhi |
| 2017 | BCA - IGNOU, Patna |
| 2014 | B.S.E.B, R.B.S Collage, Hajipur, Bihar |
| 2012 | Kendriya Vidyalaya Hajipur, Bihar |

WORK EXPERIENCE

Asst. Manager International Business | RDR IMPEX (Delhi) | MAY 2020- At present Working

- Manage various accounts and assist in credit availability.
- Evaluate market trends and provide appropriate support to product development.
- Review competitor plans and effect of products and services in management.
- Coordinate with management team and ensure optimal results for all operations.
- Develop the new Buyer.
- Monitor all everyday activities and resolve all customers' complaints appropriately.

International Business Executive | Unique Fragrances (Delhi) | April 2019- MAY-2020

- Manage various accounts and assist in credit availability.
- Coordinate with management team and ensure optimal results for all operations.
- Monitor all everyday activities and resolve all customers' complaints appropriately.
- Review all market strategies for customers and evaluate all advertising and marketing plans to achieve objectives.
- Develop the new Buyer.

Assistant Operation Manager| Apna Vihar Pvt. Ltd. (Hajipur) \November 2014– march 2017

- Oversaw the purchases and sales of properties for business and private investors.
- Negotiated the benefits and price associated with the clients in line with the interests of the company



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CORPORATE INTERNSHIP

Operation Intern | Genex Logistics (Dwarka) | April – June 2018

To understand the entire process of warehouse management and the Process to Supply chain work in warehouse

- Designed the floor layout of the warehouse.
- Handled the Inward and Put away process and Uploaded the inventory on WMS(Warehouse management system)
- Resulted in streamlining the process, saving the overall Throughput Time, created more space for new inventory, thus increasing the overall work efficiency.

PROJECTS

Social Internship Program Academic project

- Trainee & Intern at Literacy India. Handled stock including despatch of the hand made products manufactured by the women. Handled IT department for the NGO.
- Field Project on "**Aazadpur Mandi**" of Supply Chain
Collected the Data of Aazadpur Mandi from the APMC Office and understand the process of supply chain
- Field Project on "**Airtel**" of Outsource Company
- Field Project on "**Water Company**" of Project Management

EXTRACURRICULAR ACTIVITIES

- Certificate of completion **MS PROJECT SOFTWARE TRAINING**
- Certificate of completion **Six Sigma GREEN BELT**
- Certificate of completion **Lean six sigma Green & Black Belt**
- Certificate of completion **Python**
- Certificate of completion **Supply chain- Inventory control & safety Stock Calculation**
- Certificate of completion **Freight Broker Training**
- Industry visited :
 - Yas water Distillery in Dubai
 - Tiger & steel manufacturing company in Dubai
 - AL Nakheel in Dubai
 - Hind Terminal
 - TajSats
 - Genex
 - Bisleri
 - Parle G

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