

MOHD AAZIB

CONTACT

Current Add : Ghaziabad
Uttar Pradesh 201010

Phone : +91 9354360870

Email :rahil.aazib@gmail.com

SKILLS

- Warehouse Logistics
- Shipping and receiving
- Order picking and processing
- Stock counts
- Teamwork & Decision making
- Material handling
- Safety and compliance
- Loading and unloading
- Oracle ERP-EBS
- MS-OFFICE
- E-commerce
- E- Kirana Commerce
- Vendor Management
- Manpower Handling
- Beat Planning

ADD INFORMATION

Father's Name :- Mohd Liaquat
DOB :- 10/MAY/1987
Nationality :- Indian
Language :- Hindi, English

Certifications

"O" Level from DOEACC(NIELT)
"ISMS" from My Academy

HOBBIES

Playing Cricket
Reading Book

PROFESSIONAL SUMMARY

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company

WORK HISTORY

Warehouse Supervisor, 12/2011 to 06/2021

Allanasons Pvt Ltd - Ghaziabad, Uttar Pradesh

- India's one of the largest producer and Exporter of Frozen Foods.
- More than 9 years of experience in WMS (Warehouse Management System) functions of Food & Beverages (Frozen Food divisions).
- Software: Oracle EBS & OTM, MS Office.

Work Profile:

- Responsible for all operations within despatch area.
- Accurate data entry at the despatch dock during stacking and lifting cargo.
- Responsible for shipments planning in OTM (Oracle Transportation Management).
- Maintain MS Excel sheet of Export containers on daily basis.
- Responsible for Export and Domestic shipment documentation.
- Row wise sheet, GRN, Packing list, Custom Invoice, Sales Invoice, E-Way Bill.
- Despatch responsibility as per FEFO criteria.
- Managing 3rd party stock (Chicken, Mutton, Fish and Sea Foods) with proper space and temperature management.

Team Lead, 06/2021 to 12/2021

Elastic Run (NTex Transportation Services Pvt Ltd), Bahraich Uttar Pradesh

- India's first E- Kirana commerce with 10 million rural customers.
- 6 month of experience in Warehouse Operation for FMCG distribution in rural areas with 95 % delivery efficiency.
- Software: ERP-Next, MS Office, Google Form, Google Meet , Gmail.

Work Profile:

- Responsible for All Warehouse activities.
- Stock inward and outward and verify as per invoice and system entry (PR Creation).
- Stacking of Stock as per FSSAI guidelines like Food item and Non Food item should be on Different location and should not be on Same Pallets.
- Responsible for daily Physical Stock Reconciliation and Monthly Stock Reconciliation.
- Tracking moving inventory and non – moving inventory (Less demand in market) with the help of ledger stock to control excess stock collection in warehouse and discuss

with procurement team to stop supply of non - moving inventory stock.

- Managing Damage and Expired materials (Waste management).
- Making Invoices of all Sales order placed by Sales executive.
- Ensuring all invoices SKUs should be picked (with FIFO and FEFO process) as per invoices by EOD and placed in picking area SE wise.
- Making plan for invoices as per beat for next day vehicle stuffing.
- Planning route for delivery vehicle on daily basis to make delivery easy and convenient.
- Ensuring all Invoices should be load as per planning and sent for delivery and same assign in Delivery Associate (DA) Moblie App (WithRun App).
- Taking follow with DA's of each and every delivery and resolve the issue (if any) with the help of sales team and guide the DA if required.
- Cash Collection as per invoice sales and deposition in company bank A/c on next day.
- Planning for Big Sale Days and Festive Season Sales to achieve target.
- On-boarding Warehouse Staff as per requirement.
- Tracking all Staff attendance in Parvesh Portal and Creating work order for every month.
- On-boarding Vendors as per company policy.
- Tracking Vendors payment and Creating work Order for every month.
- Providing training to new joinees and assigning them their KRA.
- Preparing KPI report on monthly basis.

Education:

B.Sc.: Science, 07/2008 **DDU GORAKHPUR UNIVERSITY** - Gorakhpur

12th: PCM, 06/2005 **UP Board** - Gorakhpur

10th: Science, 06/2003 **UP Board** - Ghazipur